



GUIDANCE FOR COMPLETING THE APPLICATION PACK

Please note that the application packs for President, Vice President, Trustee and Officer are different so make your choices carefully.

All parts of the forms must be fully completed.

You may attach a passport sized photograph (head and shoulders) if you so wish (If there is a formal election your image will be circulated to the membership as part of the ballot process).

Please be aware of the word count restrictions when completing the forms.

You may include website addresses in the form. The websites must be relevant to your application and you must be specifically mentioned by name in the material you reference – not being mentioned by name will be grounds to exclude your application.

Ensure that your supporters when completing the form are fully paid up members of the Society.

All forms must be signed and dated when and where asked.

Your completed application pack must be returned to the General Secretary either:

- via email at secretary@kentarchaeology.org
- or by post to General Secretary, Society Library, Maidstone Museum, St Faiths Street, Maidstone, Kent, ME14 1LX.

The application pack must be received by no later than the close of business on the 15th day of March.



APPLICATION FOR CANDIDACY TO BECOME A MEMBER OF COUNCIL

Welcome to your application pack seeking candidacy to become a Member of Council. Please complete all sections in this form. When dealing with page 3, Nomination by Society Members, it is very important to ensure that valid members of the Society complete your nomination.

APPLICANT DETAILS

Salutation: Forename(s):

Surname: KAS Membership Number:

Date of birth: Country of birth:

Nationality National Insurance Number:

Home Address:

.....

..... Postcode:

Landline number: Mobile number:

Email address (non-Society):

Education Awards:

.....

.....

Civic Awards:

.....

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Other Trusteeships:

.....

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NOMINATION BY FIVE FURTHER MEMBERS OF THE KENT ARCHAEOLOGICAL SOCIETY

We nominate [name of candidate] for election at the next Annual General Meeting of the Society as a Member of Council.

Proposer

Forename: Surname: KAS Membership No:
Home Address:
.....
Postcode:
Signed: Date:

Secunder

Forename: Surname: KAS Membership No:
Home Address:
.....
Postcode:
Signed: Date:

Member 3

Forename: Surname: KAS Membership No:
Home Address:
.....
Postcode:
Signed: Date:

Member 4

Forename: Surname: KAS Membership No:
Home Address:
.....
Postcode:
Signed: Date:

Member 5

Forename: Surname: KAS Membership No:
Home Address:
.....
Postcode:
Signed: Date:

I consent to the above nomination.

Sign and print name: Date:

DECLARATION

To finish this application form please fill in your name, complete the boxes as you deem appropriate, sign, date and return the form either by email to secretary@kentarchaeology.org or by post to The General Secretary, Kent Archaeological Society, Society Library, Maidstone Museum, St Faiths Street, Maidstone, Kent, ME14 1LX.

I [full name] of
..... [address] do declare that in submitting this application as a candidate for the Trustee elections of the Society:

- I have read, understood and will use my best endeavours to adhere to the Society's Constitution.
- I have read, understood, and will abide by the Society's Constitution section 11.8 and the rules relating to Elections as published on the Society's website.
- I declare that within the meaning of the Charity Acts I am eligible to stand as a Trustee and I have completed and returned the Charity Commission "Charity Trustee: declaration of eligibility and responsibility" form (<https://www.gov.uk/government/publications/confirmation-of-charity-trustee-eligibility>)
- I have read the Charity Commission guidance as set out in "The essential trustee: what you need to know, what you need to do (CC3)" <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>
- I understand that within the GDPR/Data Protection Acts the information that I have provided in these forms will be used by the Society for the purposes of these election processes and will be retained as part of the history of the Society.
- I declare that the information given in this document is true and complete. I understand that if I have given any misleading information on this form or made any omissions, this will be sufficient grounds for terminating my application.

Signed: Date: