

**APPLICATION FOR FIELDWORK / RESEARCH GRANT**

APPLICANT's name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

DIRECTOR's name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_

Qualifications and/or experience: \_\_\_\_\_  
\_\_\_\_\_

Sum required: \_\_\_\_\_

Purpose to which grant is to be applied (continue on separate sheet if necessary) :  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Details of other grants or funds available, and names of societies or bodies contributing:  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_  
Date: \_\_\_\_\_  
\_\_\_\_\_

**NOTES**

In view of the restricted funds at the Society's disposal, it may be necessary to apportion what money is available for research among a number of applicants, resulting in each receiving less than the amount requested. Careful consideration will be given to the respective merits of each application.

Each application will be considered by the appropriate committee, which will make recommendations to the Council.

**see attached notes " Guidance Notes for Fieldwork Grant Applicants**

## Guidance Notes for Fieldwork Grant Applicants

Grants will be given to promote fieldwork and post excavation within the Ancient County of Kent. (This includes the London Boroughs of Bromley, Greenwich, Lewisham and Woolwich).

Grants will be accepted up to two weeks before a Committee Meeting. ( usually at the end of June, September and January).

Grants are usually restricted to a maximum of £1,000. Larger grants should be submitted directly to the KAS Council for their consideration. Whilst every application will be given careful consideration, grants specifically to cover travel expenses, accommodation and non-specialists wages will not normally be considered.

A full list of the likely expenditure is requested together with a note of any other funding for the project.

Grants over £600 will require the name and address of a referee who may be approached to confirm the good standing of the applicant.

On completion of the grant aided project, a report must be sent to the KAS Fieldwork Committee which may be published in the KAS Newsletter, *Archaeologia Cantiana* or on the Societies Web Pages.

Associated research and post excavation reports are to be offered to the KAS for publication in *Archaeologia Cantiana*.

Projects should involve the use of volunteers.

Archiving of projects should follow the guide (*Archaeological Archives, A guide to best practice in creation, compilation, transfer and creation*, by Duncan H. Brown) published by the Archaeological Archive Forum.

Any unspent grant is to be returned to the Society.

(Revised 20-06-2013)